**Overview of Short-Term Domestic Training Support**

1. Objective

The purpose of the Ph.D. Educational Leadership Program: Ambitious Leaders Program Fostering Future Leaders to Open New Frontiers in Materials Science is to guide individuals to be global leaders, we sup-port program students as they participate in short-term training recognized by this program (program events such as corporate seminars and public caravans, events planned by leading programs at other universities, and events sponsored by the university, public research institutions, or corporations, with the exception of those offered by domestic academic associations) in domestic universities, public research institutions, or corporations.

2. Applicant Qualifications

This applies to program students enrolled in the Leadership Program.

3. Period of Travel

As a rule, the training period is within one week, beginning each year between April and March of following year.

4. Post

Domestic posts may consist of university, public research institutions, or corporations

5. Financial Support

The scope of this support includes travel costs required for attending events (transportation, living expenses, participation fees, etc.) up to a maximum of 80,000 yen per event. Expenses are adjusted and issued based on the travel expense policies of the university. If the institution provide travel expenses, the amount will be reduced.

Travel expense policy: http: //www.hokudai.ac.jp/jimuk/reiki/reiki\_honbun/u0100482001.html

6. Application Period

The timing of application is undecided and the number of positions are few.

7. Applications

In principle, deadlines for submissions are four weeks prior to departure.

8. Selection

1) The selection is determined by the Student Services Committee.

2) Notification of acceptance or rejection will be sent to the applicant and their supervisor by e-mail.

9. Reporting

Students receiving support are required to submit a report within one month of completing travel abroad. Photographs are recommended to be included in the report. The contents are needed confirmation by student’s supervisor.

10. Expenses

Associated expenses will be allocated as Leadership Program expenses.

11. Other

Obtain travel insurance prior to travel.

12. How to Submit an Application and Report

These documents should be uploaded to the application/report submission management system (https://lp-missions.sci.hokudai.ac.jp/) as a single file in the specified file format.